Letter of Reference Request – uOttawa PGME DND-Sponsored Training Program

Thank you for agreeing to provide a letter of reference for the University of Ottawa Family Medicine training program sponsored by the Department of National Defence (DND). As this program is not being coordinated through CaRMS, please send your letter of reference to the following email address: dfmpgmanager@uottawa.ca

Please enter the applicant’s LAST, FIRST, name in the subject line of the email.

We recommend the following information be included:

1. A confidentiality statement attesting to whether the applicant has read or will receive a copy of the letter;
2. The date the letter was written;
3. Your relationship with the applicant;
4. The reason, to the best of your knowledge, why the applicant has previously been unsuccessful in matching to a residency program.

Additionally, please comment on the applicant’s:
- Cognitive skills and knowledge
- Behaviour and attitudinal skills
- Problem-solving and patient-management skills
- Communication skills and working relationships
- Motivation and punctuality
- Sense of responsibility
- Procedural skills specific to the discipline