

University of Ottawa Faculty of Medicine Clinical Research Chair Program

(Please review the attached Terms of Reference, complete the form below, attach a copy of your updated CV and submit to the Chair of your Department, Faculty of Medicine, University of Ottawa)

Applicant Information

Name: _____

Department: _____

Phone: () _____ Email: _____

Department Chair : _____

Clinical Research Chair Award Level:

- Distinguished: Full Professor demonstrating sustained outstanding research performance; \$200,000 /year, Up to a maximum of 5 years
- Tier 1: Clinical Research Chair: Associate or Full Professor demonstrating sustained excellence in research; \$200,000 /year, 5 year term, renewable once.
- Tier 2: Assistant or Associate Professor showing strong potential to develop as a future leader in their research Field: \$100,000/year, 5 year term, renewable once

Deadline: March 16, 2020

Research Chair Information

1. Proposed Research Chair Title (Chair in ...):

2. Description of Planned Research Activities while holding the Chair (maximum 2 pages):

3. Account where funds are to be deposited:

- Please transfer funds to my research account at:
- Please open a new research account at uOttawa:

Signatures

Applicant: _____ Date: _____

Dept. Chair: _____ Date: _____

Vice-Dean Research: _____ Date: _____

Faculty of Medicine, University of Ottawa Research Chair Award Program Terms of Reference

General Principles:

- **Aim of program:** To support excellence in clinical and basic science research (clinicians doing basic science research) with an ultimate view to improve health and/or patient care.
- **Funding source:** The University or Research Institute will provide 30% of the total.
- **Matching source:** Physicians, partnerships, and medical professional corporations: 70%.
- **Tax credits:** Funder can claim investment tax credit (20-35%).
- **Administration of the Fund:** Financial Services, Faculty of Medicine uOttawa
- **Requirements:** Must qualify under the Canada Revenue Agency (CRA) Scientific Research and Experimental Development (SR&ED) Tax Incentive Program (<http://www.cra-arc.gc.ca/txcrdt/sred-rsde/menu-eng.html>)

Guidelines:

1. The process will entertain 3 levels of awards:
 - **Distinguished:** Full Professor demonstrating sustained outstanding research performance; \$200,000 /year, Up to a maximum of 5 years.
 - **Tier 1:** Associate or Full Professor demonstrating sustained excellence in research; \$200,000 /year, 5-year term, renewable once.
 - **Tier 2:** Assistant or Associate Professor showing strong potential to develop as a future leader in their research field; \$100,000/year, 5-year term, renewable once.
2. The researcher must hold a primary appointment in the Faculty of Medicine,
3. The researcher must show a track record of research accomplishments commensurate with the level of the Chair and have the appropriate protected time, facility and support to conduct the proposed research.
4. The matching funds from the department must be new funds and not funds currently in trust in their UMRF account(s).
5. The maximum amount awarded yearly per grant for a Tier 1 or a Distinguished Chair will be \$200,000 (combining all contributions) while the maximum awarded yearly per grant for a Tier 2 will be \$100,000 (combining all contributions).
6. Projects focusing on current (i.e. Brain & Mind, cardiovascular/Vascular, Infection/Immunity/Inflammation), as well as emerging areas of strategic priority will be strongly favored.

7. Funds will be awarded on a competitive basis.
8. The research proposal must be endorsed by a letter from the Chair of the Department.
9. The letter of support must commit the matching funds of \$140,000/year for Tier 1 or Distinguished and \$70,000/year for Tier 2 applicants.
10. If the applicant is successful, after obtaining the final approval from the Board of Governors, the matching funds will be forwarded to the Faculty of Medicine within 30 days.
11. Only once the matching funds have been deposited to the uO CRCAP Fund will a cost centre be set up at the Faculty of Medicine or transferred to an affiliated institution upon formal arrangement.
12. An annual financial report will be sent to the Faculty of Medicine.
13. At the end of the grant period, any unspent funds will revert back to the uO CRCAP Fund while any over expenditure will be the responsibility of the researcher.
14. Funding is restricted for salary support and fringe benefits.

Procedures:

- The applicant must complete the application form and provide a current updated CV.
- The complete package is then submitted to the relevant University Department Chair.
- The University Department Chair reviews the request and supports or not the said request.
- If supported, the Chair must provide a letter highlighting the strengths of the application and appropriate justification.
- The request is forwarded to the Research Office, Faculty of Medicine who will confirm that the funds are available in the specified account and tables the request to the Clinical Research Chair Committee (see below).
- The request is reviewed by the committee and if approved for funding, it will be forwarded to the University of Ottawa Administrative Committee for final approval.
- If approved by the Administrative Committee, a cost centre is either set up at the Faculty of Medicine or transferred to an affiliated institution upon formal arrangement, as described above.

Review Process:

1. All applications will be reviewed internally by the Faculty of Medicine Clinical Research Chair Committee. This committee is chaired by the Vice-Dean Research and is composed of Clinical Chairs from Departments having submitted applications, CEO(s) of Research Institute(s) having contributed funds, the Vice-Dean Faculty Affairs, and the University of Ottawa Vice-President of Research (or delegate). The recommendations of this committee will be presented to the Dean and the University Administrative Committee for approval.
2. Criteria for funding will include excellence of the proposal, appropriate level of award, relevance to strategic priorities, previous accomplishments of the applicant, feasibility, impact on health and-or patient care, likelihood of sustainability, as well as considerations of Equity, Diversity and Inclusion.