



LEADING INNOVATION FOR A HEALTHIER WORLD
CHEF DE FILE EN INNOVATION POUR UN MONDE EN SANTÉ

**Faculty of Medicine, University of Ottawa Clinical Research Chairs in
Wellness, Equity, Diversity and Inclusion or Professionalism**

*(Please review the attached terms of reference, complete the form below, attach a copy of your updated CV and submit to the
Chairman of your Department, Faculty of Medicine, University of Ottawa)*

Applicant Information

Name:			
Department:			
Phone:		Email:	
Department Chair:			

Research Chair Information

- 1. Proposed Research Chair in:**

- 2. Description of Planned Research Activities while holding the Chair (maximum two (2) pages). Please attach as a separate document.**

- 3. Account where funds are to be deposited:**
 - Please transfer funds to my research account at:

 - Please open a new research account at uOttawa:

Signatures

Applicant: _____

Date: _____

Department Chair: _____

Date: _____



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General Principles:

- **Aim of program:** To promote research in wellness, equity, diversity and inclusion (EDI) and professionalism.
- **Funding source:** The Faculty of Medicine, University of Ottawa will provide 30% of the total.
- **Matching source:** Physicians, partnerships, and medical professional corporations: 70%.
- **Administration of the Fund:** Financial Services, Faculty of Medicine uOttawa

Guidelines:

1. The researcher must hold a Faculty of Medicine, University of Ottawa appointment.
2. The researcher must show a track record of research accomplishment and have the protected time, facility to conduct the research.
3. The matching funds must be new funds and not funds currently in trust in their UMRF accounts.
4. Funds will be awarded on a competitive basis.
5. The research proposal must be endorsed by a letter from the Chair of the Department.
6. Funds to support salary/stipend.
7. The process will entertain 3 levels of awards:
 - a. **Level 1:** Associate or Full Professor demonstrating sustained excellence in research; \$200,000 /year, 5 year term, renewable once.
 - b. **Level 2:** Assistant or Associate Professor showing strong potential to develop as a future leader in their research field; \$100,000/year, five (5) year term, renewable once.
 - c. **Junior:** Assistant Professor within their first 5 years of Faculty appointment, up to \$80,000/year, up to a maximum of 3 years and renewable once.
8. The letter of support must commit the matching funds.

Procedures:

- The applicant must complete the application form and provide a current updated CV.
- The complete package is then submitted to the relevant University Department Chair.
- The University Department Chair reviews the request and supports or not the said request.
- If supported, the Chair must provide a letter highlighting the strengths of the application and appropriate justification.

- The request is forwarded to the Office of Faculty Affairs, Faculty of Medicine who will confirm that the funds are available in the specified account and tables the request to the Faculty Affairs Research Chair Committee (see below).
- The request is reviewed by the committee and if approved for funding, it will be forwarded to the Dean.
- If approved, a cost centre is either set up at the Faculty of Medicine or transferred to an affiliated institution upon formal arrangement, as described above.

Review Process:

1. All applications will be reviewed internally by the Faculty of Medicine Faculty Affairs Research Chair Committee. This committee is chaired by the Vice-Dean Faculty Affairs and is composed of two (2) Clinical Chairs, Assistant Dean, Faculty Wellness Program, Assistant Dean, Equity, Diversity and Inclusion, Director of Professionalism, CEO of Research Institute(s) having contributed funds, and the Vice-Dean Research. The recommendations of this committee will be presented to the Dean for approval.
2. Criteria for funding will include excellence of the proposal, impact on wellness, EDI or professionalism, previous accomplishments of the applicant, feasibility, impact on health and-or patient care, likelihood of sustainability.